

ALLAMA IQBAL OPEN UNIVERSITY

Level: **Bachelor**
Paper: **Management Theory & Practice (137)**
Time Allowed: 3 hrs

Semester: Spring 2009
Maximum Marks: 100
Pass Marks: 40

Note: - **ATTEMPT FIVE QUESTIONS. ALL CARRY EQUAL MARKS.**

Q.NO.1	What four functions do all managers perform? Explain.
Q.NO.2	What relevance, if any, does scientific management have to current management practice? Explain.
Q.NO.3	What are some personal traits you think might be useful to a leader? Would these traits be more valuable in some situations than in others? Explain.
Q.NO.4	What is the difference between a manager and leader and what should be the qualities and attributes of a good leader?
Q.NO.5	Modern management scholars believe that MBO is an old concept. Give your opinion.
Q.NO.6	How important is the decision making in the field of management? What are the different types of decisions and styles of decision makers?
Q.NO.7	Why are effective interpersonal skills important to a manager's success?
Q.NO.8	What are the basic components of the communication process? Explain.

